

TIMBERLAKE COMMUNITY CLUB, INC.
COMMUNITY MEETING MINUTES
November 18, 2017

DRAFT

Board Members Present: President Terry Hubbard, Vice President Catherine Robertson, Treasurer MaryAnne Preece, Directors at Large: Kenneth Bassett, and Tom Hanson. Linda Miller is on a leave of absence. Secretary Linda Bruder was excused

Employee Present: Sheila Hedlund, Office Manager

Members Present: List attached

ITEM	DISCUSSION	ACTION/CONCLUSION
Call to order	The meeting was called to order at 10: 00 a.m. by Terry Hubbard, President	
Pledge of Allegiance	Everyone rose and recited the Pledge of Allegiance.	
Announcements	<ul style="list-style-type: none"> Marcus Vind has a new certification for "Water Treatment Plant Manager" 	
Minutes	<ul style="list-style-type: none"> October 28, 2017 	<p>A motion was made by Cathie Robertson, seconded by Tom Hansen and passed with no Nays as follows: To approve the minutes of October 28, 2017 as written/amended</p>
President's Report	<ul style="list-style-type: none"> The Lakeshore Property has been sold and is in closing, we will recover all debt including attorney fees There was a power outage last week and both generators worked perfectly! There was a short water outage the 17th for some minor repairs to the generator system 	
Vice President's Report	<ul style="list-style-type: none"> Office is running smoothly 	
Treasurer's Report	<ul style="list-style-type: none"> The reports were reviewed Per the audit results, separate accounts are needed for the Water State loan and water and general checking need to be separated Nathan Harper 06/069 ~ Stated that he was involved with the original water system plan in 1995. At the time, the State was ceasing small water systems as they could not keep up with expenses, this was the beginning of the collection of reserves for Timberlake. 	<p>A motion was made by MaryAnne Preece, seconded by Cathie Robertson and passed with no Nays as follows: To separate checking between General and Water and to create a Loan Account as per the Audit recommendations</p>

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Water/Maintenance Report	<ul style="list-style-type: none"> • We are Researching the market for employee health insurance. We don't pay prevailing wages so we would like to give a prevailing benefit package • The Department of Health was contacted for recommendations regarding hiring a new employee. They recommend that at least 3 employees be available for "on call". They also wished us luck with the wage package we are offering with low pay and no health insurance. Craig will be staying in a temporary position but has applied for his "operator in training" license. An ad will be put out next week for a certified Water Distribution Manager Level 1. • Booster Pumps ~ the water went out three days in a row at 9 a.m. it was discovered that a valve needed repairs. While the company was repairing the valve they noted that our booster pumps are very old and will be hard to repair due to their age. Our Reserve Study also indicates it is time to replace these pumps. This project will be sent out for bids. • Employee Use of Vehicles would be for emergency use only. This would save time in an emergency as the employee would not have to go to the shop and load the truck prior to arriving at the scene. 	<p>A motion was made by MaryAnne Preece, seconded by Cathie Robertson and passed with no Nays as follows: To allow on call employees to take the truck home for emergency calls</p>
Sheriff's Report	<ul style="list-style-type: none"> • Michelle Williams reported that Timberlake crime stats are still 60% less than comparable areas • The traffic emphasis has been going well • The levy did not pass earlier this month, the levy was in part keep our law enforcement department staffing up to current standards. The County Commissioners have been presented with 3 additional options to review, the outcome is in their hands. 	
COMMITTEE REPORTS:		
Activity Committee	<ul style="list-style-type: none"> • Halloween ~ 85 children attended with very happy parents! • Food Drive is going on now through December 8th • December 2nd ~ Arts & Crafts Fair at the MPC 10 a.m. - 2 p.m. • December 16th ~ Santa at the MPC from 1 – 3 p.m. It is recommended you 	

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	bring your own camera <ul style="list-style-type: none"> • The Committee is taking a winter break and will meet again in March or April • It is noted that Santa will be at the M T Cup Espresso Stand on John's Prairie Road the 17th all donations will go to the Homeless Teenager's Fund 	
Rules Committee	<ul style="list-style-type: none"> • Two new people attended the meeting last Month. Join us for lively conversation 	
Permit Approval Committee	<ul style="list-style-type: none"> • It has been busy the past couple months with 3 tree, 4 fence, 4 temporary structure and 1 new residence permits. Most complaints are property line disputes • Mr. Lucky inquired as to why he had not gotten a response to his certified letters regarding the tree on Timberlake property. Terry stated that Timberlake has already had the tree inspected by the County and we have been told that it cannot be removed as it is in a Bog/Wetlands area. Terry has consulted with the County again this week and a letter is being sent to Timberlake and Mr. Lucky. 	
Covenants Report	<ul style="list-style-type: none"> • Several Board Meetings have been held for fine appeals • One case has been closed • There was an inquiry regarding bank owned homes, Timberlake cannot go onto these properties and take care of them as it would be considered trespassing 	
Lake Safety	<ul style="list-style-type: none"> • None 	
OLD BUSINESS	<ul style="list-style-type: none"> • None 	
NEW BUSINESS	<ul style="list-style-type: none"> • Tom Hansen will begin the process for finding out if a new business office can be put in across the street from the MPC. 	
OPEN FLOOR:	<ul style="list-style-type: none"> • Tom Hanson informed the membership of a one time emergency tree removal permit as a tree had come down and destroyed a trailer and damaged a cabin. The neighbor inquired about tree cutting on his lot and was informed of the permitting process for taking down multiple trees and that his neighbors was an emergency situation. • Terry stated that if anyone knows of someone who needs help with firewood for heat there is some available at the MPC. They must contact the office and will be met by maintenance personnel and may have one 	

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	pick up load	
Adjourned		A motion was made by Cathie Robertson, seconded by Tom Hansen and passed with no Nays as follows: To adjourn the meeting at 12:10 p.m.

Respectfully submitted,
Sheila Hedlund,
Office Manager

These are Draft Minutes Only and have not been approved by the Board of Directors.