

**TIMBERLAKE COMMUNITY CLUB, INC.  
SPECIAL MEETING MINUTES  
July 11, 2017**

**Board Members Present:** President Terry Hubbard, Vice President Catherine Robertson, Treasurer MaryAnne Preece, Secretary Linda Bruder, Director Linda Miller attended by phone, Kenneth Bassett was absent  
**Employee Present:** Sheila Hedlund, Office Manager  
**Members Present:** Bill Bruder

ITEM	DISCUSSION	ACTION/CONCLUSION
<b>Call to order FY 17-18 Budget</b>	The meeting was called to order at 1: p.m. by Terry Hubbard, President A motion was made by Linda Bruder, seconded by Cathy Robertson and passed with no Nays as follows: To approve the FY 2017 – 2018 General and Water Budgets for presentation to the membership for approval.	
<b>NR Smith Engagement Letter</b>	A motion was made by Cathy Robertson, seconded by MaryAnne Preece and passed with no Nays as follows: To accept the Engagement letter from NR Smith, CPA's Office for balloting.	
<b>Office Manger's Schedule</b>	A motion was made by Terry Hubbard, seconded by Linda Bruder and passed with no Nays as follows: To approve the 30 hour per week schedule for the office manager, Sheila Hedlund	
<b>Summer Help Applications</b>	Marcus is reviewing applications and will present two candidates to the Board for Approval	
<b>Adjourned</b>	The Meeting was adjourned at 1:10 p.m.	

Respectfully submitted,  
Sheila Hedlund  
Office Manager

Minutes Approved at July 22, 2017 Timberlake Community Meeting, President Terry Hubbard

