

**TIMBERLAKE COMMUNITY CLUB, INC.**  
**COMMUNITY MEETING MINUTES**  
**October 28, 2017**

**Board Members Present:** President Terry Hubbard, Vice President Catherine Robertson, Treasurer MaryAnne Preece, Directors at Large: Kenneth Bassett, and Tom Hanson. Linda Miller is on a leave of absence. Secretary Linda Bruder was not present  
**Employee Present:** Sheila Hedlund, Office Manager  
**Members Present:** List attached

ITEM	DISCUSSION	ACTION/CONCLUSION
<b>Call to order</b>	The meeting was called to order at 10: a.m. by Terry Hubbard, President	
<b>Pledge of Allegiance</b>	Everyone rose and recited the Pledge of Allegiance.	
<b>Announcements</b>	<ul style="list-style-type: none"> <li>• Linda Miller is on a Leave of Absence, approved by the Board of Directors</li> <li>• The Town Meeting October 9<sup>th</sup> went well with all questions being addressed</li> <li>• November Community Meeting will be held November 18<sup>th</sup> due to the Thanksgiving Holiday</li> <li>• There will not be a Community Meeting for the month of December</li> </ul>	
<b>Minutes</b>	<ul style="list-style-type: none"> <li>• September 23, 2017</li> </ul>	<p>A motion was made by Cathy Robertson, seconded by MaryAnne Preece and passed with no Nays as follows:            To approve the minutes of September 23, 2017 as written.</p>
<b>President's Report</b>	<ul style="list-style-type: none"> <li>• Timberlake has sold 2 properties ~ they are currently in closing</li> <li>• There is a position available for Maintenance, WDM certification preferred</li> <li>• Town Hall Suggestions are being worked on. The background checks will only use WSP for committee volunteers, employees and board members will get both WSP and Court Watch checks. A chart is being created to show the legal fees that have been recovered through lot sales.</li> </ul>	
<b>Vice President's Report</b>	<ul style="list-style-type: none"> <li>• Bills will be going out November 5<sup>th</sup> and the first Auto Payments will be taken out November 15<sup>th</sup>.</li> </ul>	
<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>• The current financial reports were reviewed and are attached.</li> <li>• The two year audit for 2015 and 2016 has been completed, there were several suggestions, these are being implemented. The Water will have a separate checking account in January and a policy for Investments needs to be created.</li> <li>• The Audit for 2016-2017 will go out for bids.</li> </ul>	

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<b>Water/Maintenance Report</b>	<ul style="list-style-type: none"> <li>• The new generator is installed with the final connections being done this week. There shouldn't be any more outages to complete the project.</li> <li>• Meter Readings are done with the help of our temporary employee.</li> </ul>	
<b>COMMITTEE REPORTS:</b>		
<b>Activity Committee</b>	<ul style="list-style-type: none"> <li>• The Spaghetti Dinner in September was attended by 35 People with good comments from those who attended.</li> <li>• Tuesday Halloween from 5:00 – 7:00 p.m. the MPC will have hot chocolate and Cider for the trick or treaters</li> <li>• November 13<sup>th</sup> – December 8<sup>th</sup> is the food drive, donations will go to Pioneer School for distribution</li> <li>• December 2<sup>nd</sup>, Arts and Crafts Fair 10:00 a.m. – 2:00 p.m. Tables are still available for \$15.00</li> <li>• December 16<sup>th</sup>, Santa will be at the MPC</li> </ul>	
<b>Rules Committee Report, Sunny Sundquist</b>	<ul style="list-style-type: none"> <li>• Less people are attending the meeting as some of our members have went south for the winter.</li> <li>• Meetings are the 1<sup>st</sup> &amp; 3<sup>rd</sup> Thursdays of each month.</li> <li>• We are current creating a manual to assist members in finding subjects of interest as you need them.</li> </ul>	
<b>Permit Approval Committee Report, Tom Hanson</b>	<ul style="list-style-type: none"> <li>• Tom has a new phone number but is having issues with set up</li> <li>• We have issued permits for 3 tree, 11 fences, 11 temporary structures, and 21 “other” which includes site visits and general questions</li> <li>• Tom would like to give recognition to all members who are using the permitting system and making it easier for everyone.</li> <li>• Recognition also goes out to a couple of our new members who have stepped up to improve what had been started and not finished to better our HOA.</li> </ul>	
<b>Covenants Report, Cathie Robertson</b>	<ul style="list-style-type: none"> <li>• The Board meets with Covenants once per month to review cases and determine fines.</li> <li>• We have closed one account and several more were sent to the fining process</li> <li>• The 30 day rules for getting the violation taken care of are being enforced.</li> <li>• We have three requests for appeals</li> </ul>	
<b>Lake Safety Committee Report, Brad Moore</b>	<ul style="list-style-type: none"> <li>• No report</li> </ul>	

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<b>Sheriff's Report</b>	<ul style="list-style-type: none"> <li>• Matt Colbensen attended the meeting and gave Stats for the County and surrounding areas.</li> <li>✓ The County stats show an increase in Burglary by 21% and Auto theft by 10%</li> <li>✓ Timberlake (zone 4) stats show a decrease in burglary by 5.5%, Auto theft by 28% and theft by 30%</li> <li>✓ Surrounding areas (Zone 5) show increases in burglary by 42%, Auto theft by 28% and Theft by 30%</li> <li>• Matt introduced Michelle Williams our new Deputy who has replaced Matt's position as the Timberlake Officer</li> <li>• Michelle Williams introduced herself with her education and work history. She stated that she is happy to be working in a small community area as she can have a quicker response time when she is on duty.</li> <li>• Both Deputies commented on the County Ballot issue that could cut costs to security ~ Please read your voter's guide and vote!</li> </ul>	
<b>OLD BUSINESS</b>	None	
<b>NEW BUSINESS</b>	Please drive safely on Halloween for all of our Trick or Treaters!	
<b>OPEN FLOOR:</b>	<ul style="list-style-type: none"> <li>• Diane Olmstead Division 3, Lot 23 ~ Would like to have a CPR class available for members at the MPC. She has a friend who is certified and teaches the course. She will refer her to the office</li> <li>• Diane Olmstead Division 3, Lot 23 ~ The Town Meeting went too quickly, answers were being given before there was enough time to read all the letters. A couple of the letters mentioned videotaping the meetings. Terry is looking into the legality.</li> <li>• Sunny Sundquist Division 3, Lot 25 ~ would like to see usage details on multiple property billings. It was explained again that the program we use will not support this request.</li> <li>• Mike Dorman Division 9, Lot 64 inquired about the need for a new maintenance person</li> </ul>	
<b>Adjourned</b>		<p>A motion was made by Catherine Robertson, seconded by Ken Bassett and passed with no Nays as follows:          To adjourn the meeting at 11:16 a.m.</p>

Respectfully submitted, Sheila Hedlund, Office Manager

These are Minutes were approved by the Board of Directors November 18, 2017 ~ Terry Hubbard, President

