



**TIMBERLAKE COMMUNITY CLUB, INC**  
**WATER BOARD MEETING**  
May 25, 2021



**Present:** Marcus Vind- Water Manager  
Joe Castelluccio- Water Operator  
Terry Hubbard- Water Director  
Ron Schmitt, Scott Woods, James Taylor, William Sundquist, and Bill Bruder

<b>ITEM</b>	<b>Discussion</b>	<b>ACTION</b>
<b>Call to order</b>		The Meeting was called to order at 2:00 pm.
<b>Review of Minutes</b>	Review of April 20, 2021 minutes	The minutes were reviewed. A motion was made to accept the minutes as written. The motion was seconded and passed unanimously.
<b>Operations Report</b>	Operations	Marcus reported that the pump station chlorine pump had a leak that ended up being a faulty diaphragm. He also mentioned a leak they repaired on skookum PI that ended up being a hole in the 1inch service line.
<b>Water adjustment</b>	One time water adjustment	The water board reviewed a members request for a water adjustment. The member wrote a letter explaining the situation and filled out all the proper paperwork. A motion was made and seconded and passed unanimously to approve the adjustment.
<b>Water Policy</b>	Water policy approval	The board discussed the changes to the water policy and agreed on the new draft. Terry will present it to the main board to approve it and pass it on to the lawyer.



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<b>Reserve increase</b>	Reserve and base rate increase	<p>Joe presented to the board information from the state and figures on our reserve. He suggested that we begin increasing our reserves to achieve full cost recovery per state and federal guidelines with increases to achieve full funding 30 years from now. The increase would be \$2.50 a month / \$5.00 bi-monthly passing with 4 – 1 vote.</p> <p>It was discussed to increase the base rate 3.0% annually beginning 21/22 fiscal year. The cost would be .58 cents per month and \$1.16 bi-monthly. Passing with 5-0 vote. Terry will bring this to the main board for review. It was mentioned that we draft up a letter to the members explaining the rate increase and the importance getting water to your tap.</p>
<b>Tools</b>	Tools for water department	<p>Marcus and Joe presented the board with some tools and equipment required to perform their job. The water board voted and agreed that the water department needs these tools. It passed 5-0. Terry will present this to the main board.</p>
<b>Meeting adjourned</b>	Meeting adjourned	<p>Meeting adjourned at 4:30 PM</p>
<b>Next meeting</b>	Next meeting	<p>Next meeting June 15, 2021 2PM</p>