

**Timberlake Community Club, Inc.**  
**Community Meeting Minutes**  
**01/25/2020**

**DRAFT**

**The Meeting was called to order by President Terry Hubbard @ 10:03 a.m.**

**ANNOUNCEMENTS:**

The Board will be having an Executive Session in between Officer Reports and Committee reports.

**Election results announcement:**

The New Board Members are Catherine Robertson & Edwina Dawn Howard

**Vote on new Chairpersons of Rules and Cert committees and introduce them.**

**A Motion was made** by Stan Miller, seconded by Christy Vaughn and passed with no Nays as follows:

To appoint Si Cappelletti as Rules Committee Chair

**A Motion was made** by Terry Hubbard, seconded by Christy Vaughn and passed with no Nays as follows:

to appoint MaryAnne Preece as CERT Committee Chair.

**Vote to approve Minutes from October meeting**

**A Motion was made** by Christy Vaughn, seconded by Stan Miller and passed with no Nays as follows:

To approve the Minutes of October 26, 2019 as written

**President's report, Terry Hubbard**

It has been a quiet month!

Thank you, Larry Ruston and Sheila Hedlund, for their work on the Election Committee

We were recently reimbursed on a lot sale for \$37,400, we have several more coming up.

Things are running smoothly.

**Treasurer's Report (attached), Christy Vaughn**

We will be starting the Budget process and drafts for presentation prior to the elections in August.

We have done an office make over and have purchased new desks for less than \$600. The Staff is very happy with the results.

**Water Department report, Terry Hubbard**

We now have 7 members on our Water Board

We had a few leaks one was Timberlakes, the others were on the owner's side.

The Timberlake leak was under the road, we have the tool to accomplish this task but had to hire an excavator to "pull it through".

This repair prompted the discussion of purchasing our own excavator, since then we have changed the search to a larger used backhoe (with hours less than 2,500). The funds we are planning to use will be the funds collected from doing Water Adequacy Forms (\$2,000 each). To date we have \$28,000.00.

The fire department used our water to help fight the Crestview fire, they used 12,000 gallons.

The mainline repair project in front of the MPC is coming along. The engineer portion is 90% completed and bids will be going out shortly. The cost of this project will be less than \$300,000.00 and we will be using the reserve money paid by our members. This is due to begin in March or April.

**Covenants & Permitting report (attached), Lynwood David (recently appointed Board Liaison)**

Lyn reported that we will be reviewing the applications to determine if we can simplify and clarify them.

**Adjourn to Executive meeting**

*It is noted here that the Superintendent, John Gumble, of Pioneer School gave a presentation regarding the upcoming levy during the time the Board was in Executive Session.*

**Open Regular meeting after Executive Meeting and vote on measures from Executive meeting.**

**A Motion was made** by Stan Miller, seconded by Christy Vaughn and passed with no Nays as follows:

To approve motion #1 made in Executive Session regarding a Legal Matter.

**A Motion was made** by Lynwood David, seconded by Stan Miller and passed with no Nays as follows:

To approve motion #2 made in Executive Session regarding a Legal Matter.

**A Motion was made** by Christy Vaughn, seconded by Stan Miller and passed with no Nays as follows:  
To approve motion #3 made in Executive Session regarding a Personnel matter.

**A Motion was made** by Catherine Robertson, seconded by Stan Miller and passed with no Nays as follows:

To approve motion #4 made in Executive Session regarding a Legal Matter.

### **Rules Committee report, Chairperson Si Cappelletti**

The Rules Committee has completed the Member Handbook and the Emergency Evacuation Plans.

We are currently working on updating the Rental Regulations.

We will be looking at conflicting rules as time goes on.

The process to revise the rules is as follows; present the proposed changes to the Board who turns it over to the attorney for review. It is then sent back to Rules if any changes are needed, then to the membership for final approval.

The Committee meets the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of each month at 7:00 p.m. – 8:30 p.m. New Members are welcome.

### **Activity Committee report, Chairperson Cathy Hubbard**

The kids Christmas tree decorating day was attended by 12 – 14 kids and their parents, it was a fun event and we will do it again next year. If you know of anyone who attended let them know that they can pick up their decorations at any time. If they are not picked up, they may be used next year.

Santa at the MPC was accompanied by the Grinch and an Elf this year. 90 – 100 people attended this event.

The Activity Committee now has 17 members, so they are meeting year around.

Some of our new events this year are:

February 7<sup>th</sup> is our first Movie Night this even could be extended to monthly if it is popular.

March 7<sup>th</sup> we are having a Family Mardi Gras Night Dress up and come and enjoy some authentic food. There will be Macaroni and Cheese for the Kids!

May 5<sup>th</sup> Taco Tuesday

July 18<sup>th</sup> A Kids Day at Springer Park “Cakewalk Carnival”

Our Chili cook off was successful and we will do it again next year.

All our Activities are No Charge ~ we do put out a donation jar, but it is not mandatory to do this either!

Our meetings are the 1<sup>st</sup> Tuesday of each month from 6:00 – 7:00 p.m.

### **CERT Committee report, Report presented by Brent Sander, Chair MaryAnne Preece could not attend.**

We are teaching first aid, crisis management, psychology (listening and supporting those affected by the crisis), and small fire-fighting technics.

We want our member to “Respond instead of React”

Our Committee has completed the draft of our Resolution and have turned it over to the Board.

We have 4 Ham Operators on our Committee

We are planning training sessions, there are 8 of them to complete ~ these will be held in February/March.

There is no fee for this training except for setting up your own CERT kit.

We are partnering with Harstine Island and are striving to involve families and kids.

Our meetings are the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month at 7:00 p.m.

### **Open Floor**

Terry Hubbard reported that the MPC and water system is ready for emergencies with propane, water and generator power.

Tom Hanson requested we put “Please Vote” on the Reader Board, approved.

### **Adjourn Regular meeting**

**A Motion was made** by Stan Miller, seconded by Terry Hubbard and passed with no Nays as follows:

To adjourn the meeting @ 11:31 a.m.

Respectfully Submitted by, Sheila Hedlund Office Manager

These Draft Minutes not approved by the Board of Directors until the March 28, 2020 Meeting