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 Timberlake Community Club  
 2880 East Timberlake West Drive  
 Shelton, Washington 98584-7936

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10/27/2009 03:14 PM RESOL  
 TIMBERLAKE COMMUNITY CLUB INC #33176 Rec Fee: \$64.00 Pages: 3



DOCUMENT TITLE:	<b>TIMBERLAKE COMMUNITY CLUB RESOLUTION 09-01 ESTABLISHING ACTIVITY COMMITTEE</b>
REFERENCE NUMBERS OF RELATED DOCUMENTS:	N/A
GRANTORS:	<b>TIMBERLAKE COMMUNITY CLUB</b>
GRANTEES:	Public-residents of the Timberlake Community
LEGAL DESCRIPTION:	Timberlake Divisions 1 – 13 & Division 99
ASSESSOR'S PROPERTY TAX PARCEL NO.	Division 1 – 20018-50-00001 thru 22018-50-09162 Division 2 – 22017-50-00001 thru 22017-50-00908 Division 3 – 22018-51-00001 thru 22018-51-00902 Division 4 – 22018-52-00001 thru 22018-52-00061 Division 5 – 22018-53-00001 thru 22018-53-00903 Division 6 – 22018-54-00001 thru 22018-54-00088 Division 7 – 22017-50-00001 thru 22017-50-00104 Division 8 – 22007-51-00001 thru 22007-51-90933 Division 9 – 22017-51-00001 thru 22017-51-00169 Division 10 – 22017-52-00001 thru 22017-52-00088 Division 11 – 22017-53-00001 thru 22017-53-00900 Division 12 – 22018-55-00001 thru 22018-55-00018 Division 13 – 22008-50-00001 thru 22008-50-00900 Division 99 - 22017-23-00010 thru 22017-23-00040

**TIMBERLAKE COMMUNITY CLUB  
 RESOLUTION 09-01  
 ESTABLISHING ACTIVITY COMMITTEE**

**1. Resolution.** The Board of Directors of Timberlake Community Club resolves hereby to establish the Timberlake Activity Committee as a committee of the Board, pursuant to the terms set forth below.

**2. Purposes.** The purposes of the Timberlake Activity Committee are to provide and support appropriate social activities at Timberlake for members and their families.

**3. Authority.** The Activity Committee does not have the authority of the Timberlake Board of Directors, but the Board of Directors delegates to the Activity Committee the responsibility to identify, investigate and consider proposed activities, and recommend to the Board accordingly. The Activity Committee has the authority to make administrative decisions about the planning and presentation of the activities; the Board reserves the responsibility of policy and other substantive decisions.

**4. Administration.**

- a. Documents.** The Activity Committee will prepare and submit to the Board of Directors for approval its Bylaws, and in addition operating procedures or rules, which shall consist of processes and systems to support the efficient performance of its responsibilities.
- b. Members.** Only Timberlake members in good standing may be members of the Activity Committee. The Activity Committee may select its members, pursuant to procedures it adopts regarding the same. At all times a member of the Board of Directors shall be a member of the Activity Committee, and shall serve as the liaison between the Board and the Committee.
- c. Officers.** The Activity Committee shall elect from among its members its President, Vice-President, Secretary and Treasurer
- d. Budget.** The Activity Committee shall submit its operating budget to the Board of Directors as specified by the Board, reflecting income and expenses. It is anticipated that the Committee will raise sufficient income to pay for its own expenses.
- e. Procedures.** Robert's Rules of Order or other mechanical rules of procedure shall not apply to any of the processes and procedures of the Activity Committee; rather, the Committee shall proceed in all ways reasonably and fairly, with concern for the rights and needs of all members, and considering as much as reasonably possible the ideas, positions and opinions of all members.
- f. Financial.** The Activity Committee funds will be represented on the books of the association. There will be an income code for Committee income, and an expense code for committee expenses; a sub-account will be established at the association's bank, to be reserved solely for the Activity Club banking activities; and the bank account will be shown on the Board Treasurer's report every month, to keep the Board current with respect to the status of the Committee. The Activity Committee will have a debit card that will only access its sub-account; all checks will be signed by two Directors, as are all other general fund checks. Debit card purchases will be supported by a receipt provided to the office within two working days of the activity; accounts payable will be managed by the office the same as any other accounts payable.

**5. Support.** The Board of Directors, and all Timberlake members,


understand and appreciate the importance of the Activity Committee. Increasing population pressures caused by the rise in permanent residences and the increase in use of recreational lots by their owners bring greater needs for appropriate family, adult and youth activities. Timberlake is a highly desirable residential development, and the Board has supported many efforts to enhance and maintain the development as a great place to live and raise families. The work of the Activity Committee is essential to this effort, and the Board looks forward to supporting the work of the Committee with respect to both the continuance of past activities, as well as the development of new activities, for the betterment of the entire community.

This Resolution was adopted by the Board of Directors of Timberlake Community Club on the 20th day of October, 2009, and is effective immediately upon adoption.

October 21, 2009

  
James Downing  
President, Board of Directors

October 21, 2009

  
Linda Bruder  
Secretary, Board of Directors